



# MAHARAJA INSTITUTE OF ADVANCED COMPUTING AND RESEARCH (MIACR)

(Approved by AICTE, New Delhi, Affiliated to BPUT, Rourkela & SCTE&VT, Govt. of Odisha)

**Campus:** At - Gamai, Gangapada, Bhubaneswar, Khurda-752054, Phone : 0674-2384608

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## Office of the Principal

### Office Order

## Affiliation, Approval and Correspondence Committee

### (AICTE, BPUT, DTET, SCTEVT, AISHE)

**Objective:** To ensure the Institute's valid permission, approval and affiliation and its renewal from time to time from the competent authorities viz. AICTE, BPUT, DTET, SCTE&VT, AISHE.

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|---|-----------------------------------|
| 1. Prof Gagan Kumar Sahoo (Convener)     | 3. Mr. Suvendu Dash (Co-convener) |
| 2. Mr. Umesh Prasad Rath (Co-convener)  | 4. Mr. Abhijeet Nayak Co-convener |

### Roles and Responsibilities:

1. The committee should be vigilant regarding the notifications/orders received from competent authority in regular basis and it should prepare and submit in time as per the requirements i.e. reports / questionnaires' with the prior permission of higher authority.
2. The affiliation, approval and recognition etc. are mandatory to obtain by the college from time to time for smooth functioning and brand building.
3. The committee should ensure to execute and follow up various norms/rules prescribed by the said Universities regarding admission/fee structure/ examinations etc. for smooth operation.
4. The committee members should have well experienced and knowledge in their respective fields to convey and comply various correspondences to the aforesaid Authorities and Universities.
5. The Committee should have alert, sincere and punctual in discharging their duties and responsibilities prescribed by the different academic/administrative mechanisms for early correspondence and execution.

Convener

  
Principal

PRINCIPAL  
Maharaja Institute of Advanced  
Computing and Research